

KLWNBC Cabinet portfolios – functional/services areas

1) Leader – Councillor Stuart Dark

- Overall responsibility for setting the Vision for Council and supporting Strategy
- Overall responsibility for the submission to Council of Policy
- Overarching responsibility for Cabinet portfolios
- Developing and managing external Strategic relationships
- Public Emergencies, Emergency Planning and Emergency Management
- Democratic arrangements
- Communication strategy and implementation
- All Staffing related matters
- Health and Safety as an Employer
- Equal opportunities strategies and policies
- Performance Issues. KPI's and data quality
- Civics
- Legal – Data Protection and Freedom of Information
- Skills
- Safeguarding
- Any issues not covered by other portfolios

2) Deputy Leader – BUSINESS, CULTURE AND HERITAGE - Councillor Graham Middleton

- Economic development and external funding primarily economic in nature
- Industrial and commercial promotion
- Partnerships pertaining to business
- Kings Lynn Town Centre Management/BID
- Business Rate Growth
- Events
- Markets
- All marketing and promotion of the Borough
- Museums and heritage
- Culture, arts and Tourism
- TICs
- Council companies and alternative delivery models
- Residential and commercial investment and development
- West Norfolk Property Ltd
- Major funding – levelling up, Towns Fund, etc

3) ENVIRONMENT - Councillor Paul Kunes

- Biodiversity
- Air Quality Strategy
- Coastal issues
- Shoreline management
- Climate change
- Energy strategy

- Contaminated Land strategy
- Waste minimisation
- Recycling and refuse collection and disposal
- First time sewerage and working with Anglian Water
- Water Quality and usage
- Fly tipping reduction and enforcement and litter-picking,
- Control of pollution
- Food safety
- Street lighting
- Licensing policies
- Health and safety- non employer related
- Flood and water management inland
- Infectious diseases

4) PEOPLE AND COMMUNITIES – Councillor Sam Sandell

- All housing related matters including strategy
- Housing standards
- Social inclusion (inc. migrant communities, homeless, disabled, LGBTQ+)
- Community initiatives
- Welfare and benefits advice
- Council Tax and Housing benefits scheme
- Travellers
- Community safety
- Health prevention, promotion and improvement
- Cycling related matters
- Local partnerships with the ICS/trusts/QEH and others
- Leisure – (strategy – healthier lives)
- LILY and care and repair
- Financial Assistance and lottery (West Norfolk Wins)
- Community Transport – shop mobility etc

5) DEVELOPMENT AND REGENERATION – Councillor Richard Blunt

- Regeneration strategy and implementation
- Delivery of corporate and capital schemes
- Land use planning policy and review and production of the Local Plan
- Planning enforcement
- Transport policy and joint implementation
- Designation of conservation areas
- Planning/building control policy issues
- Street naming and numbering
- Local character and identity of the Borough
- Commons and village greens
- Derelict land and buildings
- CIL
- Custom build

6) FINANCE – Councillor Angie Dickinson

- All Policies and Strategies Relating to the Council's Finances
- Treasury Management
- Internal Audit and Fraud
- Procurement, Shared Services, Partnerships and any other Joint Working Arrangements
- Risk Management and Associated Matters
- Major Projects – monitoring and financial implications
- Fees & Charges
- Business Continuity
- The Statement of Accounts
- Financial Management of Assets
- Revision of Financial Orders and Standing Order Relating to Contracts
- Financial Monitoring
- Policies relating to financial support and grants
- Pay and Pensions – financial implications
- Policies relating to the Use of Funds and Balances
- Independent Remuneration Panel – financial liaison
- Policies relating to efficiencies, savings and income generation
- Liaison with External Audit
- Any other Financial Implications

7) PROPERTY – Councillor Adrian Lawrence

- Management of Industrial estates (inc. KLIC)
- Corporate policy relating to land and property acquisition and disposal
- Implementation of acquisition and disposal of land and property
- Property declared surplus to operational purposes
- Management of other council assets

8) CORPORATE SERVICES – Councillor Brian Long

- CIC and Customer relations/complaints
- Car parking related matters
- Shared services
- CCTV
- Crematorium and cemeteries
- Kings Ct, Office and Depot accommodation
- Town Hall Complex
- ICT
- Public conveniences
- Ferry and Pontoons
- Resort management
- Open spaces and play areas
- Street cleansing and grounds maintenance